



Volunteer/Internship Opportunities: Bilingual Intake and Outreach Employment Law Intern

Organization: Equal Justice Center

Organization Profile: Equal Justice Center (EJC) is a non-profit law firm and employment justice organization which empowers low-wage workers to achieve workplace justice regardless of their immigration status. We provide legal representation that enables working men and women to recover unpaid wages and combat other basic injustices they encounter in their work. We work for systemic reforms that strengthen employment rights and expand access to the justice system for all working people.

Location: 510 S. Congress Ave., Ste. 206, Austin, TX 78704

Website: www.equaljusticecenter.org

Contact: Ashley Hornbuckle (Tel: 512-474-0007, ext. 115; Email: ahornbuckle@equaljusticecenter.org); or Cecilia Marroquin (Tel: 512-474-0007, ext. 108; Email: cmarroquin@equaljusticecenter.org)

Intake Position Description:

- **Qualifications:** Spanish fluency required.
- **Position Description:** The primary duties of the position are to conduct detailed in-person and telephone interviews with the numerous workers who contact EJC seeking legal assistance, and to assist EJC staff attorneys to analyze the workers' legal needs and available remedies.

Outreach Position Description:

- **Qualifications:** Spanish fluency required.
- **Job Description:** The primary duties of the position are to assist in EJC's community outreach and education campaign by speaking with workers and distributing literature on jobsites and in businesses frequented by low-wage, immigrant workers to inform workers of their wage rights and connect them with EJC staff for legal consultations.

Contact:
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